

Infant & Nursery School
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Junior School
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Chalfont St Giles Village School

Headteacher: Mr A Haywood
Website: www.csgvillageschool.org

2nd June 2026

County Transfer Day and Induction Evening – Tuesday 7th July 2026 - Current Year 2 Parents

Dear Parents/Carers,

We are looking forward to your child joining our school in September and as part of the induction process we would like them to spend the whole day at the Junior School on Tuesday 7th July 2026. This is the County Transfer Day used by many schools in Buckinghamshire.

On Tuesday 7th July your child will spend the day with their new teacher and classmates getting to know each other and the school in a number of different activities. The aim is to make the first day at school in September a little less daunting for all concerned and to help familiarise the children with their new school.

We would ask each parent to play a role in this by bringing your child to school and collecting them in the manner you anticipate doing so in September. Children should arrive at the Junior School for 8:45am when the gates open and the first bell rings. On Transfer Day staff will meet the children in the lower playground at 8:45am. At the end of the day children should be collected from the Year 3 teachers in the lower playground, at 3:30pm. We ask that parents collect children on this day if at all possible, but all children **must** be collected by a named adult.

This will help to replicate what a day in the life of the Junior School will be like come September. Parents are asked to park either in the village, and walk up to school with their children, or park in the playground car park on Bowstridge Lane from where there is a level footpath to the school side gates – both the one that opens onto the Lower Playground and the one on the path from the Lagger Close footpath.

Your child should bring in **a named water bottle, a fruit snack** for morning break time (10:25am to 10:40am) and **a packed lunch** (lunch time 12:20 to 1:20pm). **Please do not include anything that contains nuts – so no peanut butter, Nutella type spreads, or cereal bars with nuts in them.** They should wear their **current school uniform**. Just to let you know that children in our current Years 3 to 5 will be in school this day. They will be moving up to their September classes for the day.

In order to support a smooth transition, I would also like to invite you all to the **Induction Evening Meeting, also on Tuesday 7th July, starting at 7pm in the Junior School Dining Hall**. This will be a chance for us to meet and for you to meet the Year 3 Team who will be teaching your children from next September. This will also give you the opportunity to ask any questions and find out more about the school. We will shortly be sending you an email with admission documents. On transfer day we will send home an information booklet which will include uniform details and lots of useful information. There will also be a chance for you to look around the school during the general open evening between 6pm and 7:30pm.

PTO...



Please let me know, via the Google form here <https://forms.gle/JnXigo5MHy3PpL4U9> that your child will be attending the Transfer Day, and if you are able to attend the evening meeting. *The evening meeting is for parents only* – children should not attend. Please can replies be completed and returned to the Junior School office by Friday 26th June 2026.

We hope the process of induction for children and parents will run smoothly and successfully for all concerned and look forward to welcoming you all to the Junior School site.

Yours faithfully,

Mr A Haywood
Headteacher

