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Junior School
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Chalfont St Giles Village School

Headteacher: Mr A Haywood
Website: www.csgvillageschool.org

25th March 2026

Dear Parent/Carer,

The Summer Term is the time when preparations are usually made for the Secondary Transfer Test (commonly known as the 11+). For some children, it is possible to make an application for reasonable adjustments, to enable them to access the Secondary Transfer Test.

Access arrangements are adjustments designed to support children with particular needs so that they can access the Secondary Transfer Test. The adjustments requested should be part of a child's normal way of working at school. The Special Access Panel is unlikely to agree to a request for an adjustment if it does not already form part of a child's normal way of working. All decisions are made by the Grammar School panels, not us a school.

If you feel that your child should be considered for reasonable adjustments in order to access the tests, can you please fill in the form attached indicating what reports you have. You will then be invited to discuss this further. Please do not send any reports at this stage.

Please return your form by the **Friday 9th May.**

Best regards,

Miss Pierpoint
SENCO

...PTO



Secondary Transfer Testing – September 2025

Pupil Name: _____

Class: _____

I would like to be invited to a meeting to discuss access arrangements for my child. I would like an application to be made for Reasonable Adjustments for my child for the following reasons:

I have supporting evidence in the form of recent reports from (please select as appropriate)

- Annex A/Individual Education Plan/provision map with targets, reading age and reading speed details
- Specialist teacher – appropriately qualified to provide information on a visual, hearing or physical impairment
- Original diagnosis
- General Practitioner
- Medical specialist/Consultant
- Physiotherapist
- Occupational therapist
- A Practitioner Psychologist registered with the Health and Care Professions Council (HCPC)
- Other professional reports

Signed: _____

Date: _____

Print: _____

